Low Library

Rotunda ....2nd Floor		**Trustees Room** ....2nd Floor	
Faculty Room ....2nd Floor		**Burden Room** ....2nd Floor	

Low Library Guidelines

Low Library rentals require: laborers, custodial, Public Safety and other personnel fees, depending on the parameters of your event.
Columbia Event Management is the exclusive caterer in Low Library. There is a caterer fee of $10/per person for outside catering in Low rooms.
Please reach out to your Columbia Event Management Sales Manager for a custom quote based on your event details.

ROOM	DIMENSIONS	THEATER	BANQUET	RECEPTION	SQUARE	U-SHAPE	CONFERENCE	CLASSROOM	PHYSICAL DISTANCE
Rotunda	72' x 69'	400	360	400	●	●	●	●	48
Faculty Room	61' x 34'	200	120	225	58	50	56	80	24
Trustees Room	28' x 34'	FIXED SETUP: Board Table with 20 chairs around the table, 13 additional chairs around the room							12
Burden Room	21' x 27'	FIXED SETUP: Board Table with 11 chairs around the table, 28 additional chairs around the room							8